



## NEW YORK ASSOCIATION FOR PUPIL TRANSPORTATION

1764 Route 9 / P.O. Box 356 / Clifton Park, NY 12065 / 518.463.4937 / www.NYAPT.org

# NYAPT

*Our future is riding with us!*

## SCHOOL BUS ATTENDANT/MONITOR OF THE YEAR AWARD

To Honor an Individual Who Helps to Transport our Children Safely Each Day

### Information and Application Materials

#### PURPOSE

This award is established to recognize a School Bus Attendant/Monitor who exemplifies the characteristics of excellence and quality and whose work results in a safer school bus ride and environment for our children.

It is not our intent to select someone each year who is “better” than all the rest, but to allow ourselves to pause for a moment to recognize someone who is an exceptional school bus attendant/monitor measured against the criteria we have defined. This is not a competition, but a recognition and celebration.

#### ELIGIBILITY

- The school bus attendant/monitor’s employer or supervisor must be a member in good standing of the New York Association for Pupil Transportation for at least two consecutive years prior to this nomination;
- The nominee must meet all local, state and federal mandated standards;
- The nominee must have been employed for at least two full years with the employer who is submitting the nomination;
- An individual is eligible to win this award only one time;
- An individual who is nominated, but not selected can be nominated again in the future, but such nominations need to be resubmitted;

#### APPLICATION PROCESS

The nominating entity or person shall send to NYAPT the following:

- A completed application (see attached)—no other form may be submitted or received;
- At least one photo of the nominee, preferably standing in front of or sitting in a school bus (up to three different photos may be submitted, as they are useful when announcing the award);
- Any testimonials from other drivers, technicians, dispatchers, school officials, union officials, parents and/or students that are available to the nominating entity/person;
- Submit the above-referenced information on or before May 1st addressed to:

NYAPT ATTN: SCHOOL BUS ATTENDANT/MONITOR OF THE YEAR  
1764 Route 9, P.O. Box 356  
Clifton Park, NY 12065  
Or electronically to: [Membership@nyapt.org](mailto:Membership@nyapt.org)

*NYAPT is dedicated to the support, development and representation of pupil transportation professionals.*

AWARD & SCHOLARSHIP APPLICATION



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### CRITERIA FOR AWARD

- Overall Excellence Demonstrated as a School Bus Attendant/Monitor (15%)
- Continuity of Service as a School Bus Attendant/Monitor (15%)
- Participation in Local School or Community Events (15%)
- Special Involvement with Students/Riders (15%)
- Exemplary/Complimentary Action Relative to Safety of Riders (15%)
- Participation in Training Above and Beyond Local, State or Federal Requirements (15%)
- Structured Involvement in Training or Mentoring Others (10%)

### SCHEDULE FOR AWARD

May 1st of the Award Year - Deadline for Applications to be submitted to NYAPT

July of the Award Year - Presentation of Award Winner at NYAPT Annual Awards Banquet during the Annual Summer Conference

### JUDGING

NYAPT is responsible for the judging of all the nominees and reserves the right to include a cross-section of the school transportation community in the process of judging and selecting the awardee each year.

NYAPT further reserves the right to select more than one nominee, but not more than two nominees.

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**SCHOOL BUS ATTENDANT/MONITOR OF THE YEAR  
2024 APPLICATION**

NAME and TITLE of NOMINEE: \_\_\_\_\_

NUMBER OF YEARS IN CURRENT POSITION: \_\_\_\_\_

TOTAL NUMBER OF YEARS IN THE PUPIL TRANSPORTATION INDUSTRY: \_\_\_\_\_

EMPLOYER ORGANIZATION: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_

CONTACT PERSON'S NAME: \_\_\_\_\_

CONTACT PERSON'S PHONE #: \_\_\_\_\_

CONTACT PERSON'S EMAIL: \_\_\_\_\_

**CRITERIA AND FACTORS FOR NOMINATION AND SELECTION**

***(Please respond to each factor thoroughly and accurately and provide documentation where such is available. This will contribute to the narrative discussion you provide. You may use additional sheets of paper as necessary and appropriate to your nomination.)***

**Overall Excellence Demonstrated as a School Bus Attendant/Monitor** (Discuss the comprehensive reasons why this person should receive this award in your opinion and from your observations.)

**Continuity of Service as a School Bus Attendant/Monitor** (Describe how this nominees' continuity of service has led to their excellence in serving the children.)

**Participation in Local School or Community Events:** (List and describe all the ways that this nominee participates in school or community events.)

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**Special Involvement with Students/Riders** (List and describe activities that this individual has engaged in that benefited students. This might include work on poster contests or special safety drills or homework projects, etc.)

**Exemplary/Complimentary Action Relative to Safety of Riders** (List and describe any action this nominee took that was above and beyond for the safety of their riders.)

**Participation in Training Above and Beyond Local, State and Federal Regulations** (List all the trainings and certifications that this nominee has that is above and beyond what is required by law.)

**Structured Involvement in Training or Mentoring Others** (Describe any occasions where this nominee has trained other attendants/monitors or has become a mentor to any other employee that would make them stand out.)

CERTIFICATION BY THE NOMINATOR

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS NOMINATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND ABILITY AND THAT IT REFLECTS ACCURATELY THE SERVICE AND CONTRIBUTIONS OF THE INDIVIDUAL WHO IS NOMINATED.

I FURTHER CERTIFY THAT I AM IN A SUPERVISORY CAPACITY TO THE INDIVIDUAL WHO HAS BEEN NOMINATED AND CAN SPEAK AUTHORITATIVELY TO THEIR SKILLS AS A SCHOOL BUS ATTENDANT/MONITOR WITHIN OUR ORGANIZATION.

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_ / \_\_\_ / \_\_\_ SIGNATURE: \_\_\_\_\_

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